

# Line Item Transfer

SUMMARY OF LINE ITEM TRANSFERS

FISCAL YEAR 2021

<u>No.</u>	<u>Department</u>	<u>To</u>			<u>From</u>			<u>Notes</u>
		<u>Acct #</u>	<u>Description</u>	<u>Amount</u>	<u>Acct#</u>	<u>Description</u>	<u>Amount</u>	
3-21	COURTHOUSE	010-119-651	FURN & EQUIP < \$500	300.00	010-119-470	REPAIRS & MAINT/BLDG	300.00	TO PURCHASE VACUUM CLEANER
4-21	GOLF COURSE	025-250-651	FURN & EQUIP < \$500	110.00	025-250-474	REPAIRS & MAINT/EQUIP	110.00	TO PURCHASE PAPER SHREDDER

DEPARTMENT Golf Course

**LINE ITEM TRANSFER/BUDGET AMENDMENT**

**REQUEST FORM**

**ALL PRESIDIO COUNTY OPERATING FUNDS**

When requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT, this form MUST be completed and filed with the County Auditor to be placed on the next agenda of the Presidio County Commissioner's Court. This is the ONLY form necessary for requesting a LINE ITEM TRANSFER/BUDGET AMENDMENT.

ORDER OF THE PRESIDIO COUNTY COMMISSIONERS COURT

On this the 9TH day of DECEMBER, the following budget amendment to the previously approved 2020 - 2021 FY Presidio County Budget is made by the Presidio County Commissioners Court.

	<u>ACCOUNT NUMBER</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT</u>
<b>TO:</b>	025-250-651	FURN/EQUIPMENT < \$500	110.00
<b>FROM:</b>	025-250-474	REP/MAINT - EQUIPMENT	110.00

This request is made for the following reasons:

To transfer funds into Furn & Equip for purchase of Paper Shredder

Prepared By: ALICIA SANCHEZ

APPROVED AND SIGNED this the 9th day of December, 2020

  
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR

DATE OF ENTRY: \_\_\_\_\_

JOURNAL ENTRY NO: \_\_\_\_\_

ENTRY MADE BY: \_\_\_\_\_

BUDGET ADJUSTMENT NO: \_\_\_\_\_

DEPARTMENT Courthouse

**LINE ITEM TRANSFER/BUDGET AMENDMENT**

**REQUEST FORM**

**ALL PRESIDIO COUNTY OPERATING FUNDS**

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<b>TO:</b>	010-119-651	FURN & EQUIP < \$500	300.00
<b>FROM:</b>	010-119-470	REPAIRS & MAINT BUILDINGS/GROUNDS	300.00

This request is made for the following reasons:

To purchase a Vacuum Cleaner for Presidio County Courthouse

Prepared By: ALICIA SANCHEZ

APPROVED AND SIGNED this the 9th day of December, 2020

  
PRESIDIO COUNTY JUDGE

ATTEST: PRESIDIO COUNTY CLERK

TO BE COMPLETED BY THE COUNTY AUDITOR

DATE OF ENTRY: \_\_\_\_\_ JOURNAL ENTRY NO: \_\_\_\_\_

ENTRY MADE BY: \_\_\_\_\_ BUDGET ADJUSTMENT NO: \_\_\_\_\_